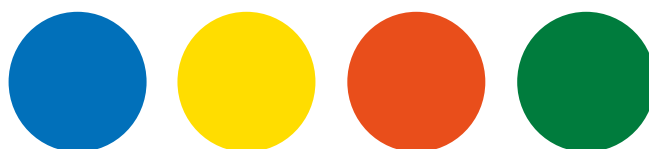




DIRECTORY

25 - 26



DIRECTORY

25 - 26

CONTACTS

DETAILED INFORMATION ABOUT THE DIFFERENT DEPARTMENTS
AND THE INDIVIDUALS TO CONTACT IN CASE OF SPECIFIC
NEEDS.



- **Contact person :** Mr. Cosimo Calabrese, **General Director**
- **Reason:** Case of extreme emergency
- **Email address:** cosimo.calabrese@cpf.edu.lb
- **Direct phone number:** 00 961 70 071 142



- **Contact person:** Mrs. Manal Adada, **Vice Principal, Censor, Head of School**
- **Reason:** Case of extreme emergency
- **Email address:** manal.sammakadada@cpf.edu.lb
- **Direct phone number:** 00 961 70 071 161



- **Contact person:** Mrs. Roula Aoun, **DAF (Director of Administrative and Financial Affairs)**
- **Reason:** Financial questions, financial aid and scholarships, financial difficulties, etc.
- **Email address:** roula.aounzakkour@cpf.edu.lb | boursesscolaires.montana@cpf.edu.lb
- **Direct phone number:** 00 961 70 071 143

DIRECTORY

25 - 26

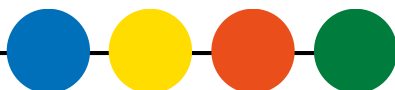
CONTACTS



- **Contact person:** Mrs. Ghada Habib, **IB DP Coordinator (English Section)**
- **Reason:** Questions about the IB DP program, Academic support, Parent-teacher meetings, Student support, DP projects and initiatives, etc.
- **Email address:** ghada.habibazar@cpf.edu.lb



- **Contact person:** Mr. Gilbert Haroun, **Academic Coordinator - French Section - Collège et Lycée**
- **Reason:** Questions about the school program, assessments, special programs, parent-teacher meetings.
- **Email address:** gilbert.haroun@cpf.edu.lb



- **Contact person:** Mrs. Christiane Kahale, **Career Counselor - Middle and High School**
- **Reason:** University orientation, Career advice, Exploration of interests, Relationship with higher education in France, French and international platforms: Parcoursup, AGORA, UCAS, Common App, etc.
- **Email address:** orientation.montana@cpf.edu.lb
- **Direct phone number:** 00 961 3 546 930

DIRECTORY

25 - 26

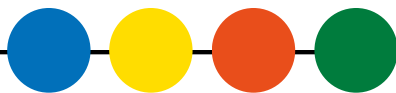
CONTACTS



- **Contact person:** Mrs. Justine Chammas, **Administrative Head of Primary School**
- **Reason:** Academic concerns, Behavioral issues, Safety concerns, Requests for meetings with teachers, Suggestions, and feedback related to the preschool.
- **Email address:** justine.chammas@cpf.edu.lb



- **Contact person:** Mrs. Liliane Sakr, **Pedagogical head of the Primary School**
- **Reason:** Academic concerns, Behavioral issues, Safety concerns, Requests for meetings with teachers, Suggestions, and feedback related to the elementary school.
- **Email address:** liliane.tarabaysakr@cpf.edu.lb
- **Direct phone number:** 00 961 70 071 162

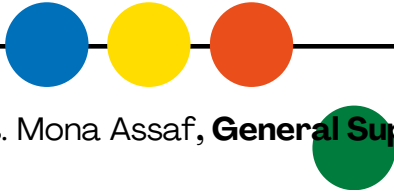



- **Contact person:** Mrs. Shereen Assaf, **PYP Coordinator (English Section).**
- **Reason:** Questions about the PYP program, Curriculum inquiries, Parent-teacher meetings, Pedagogical questions, Academic support, etc.
- **Email address:** shereen.assafzeinaty@cpf.edu.lb

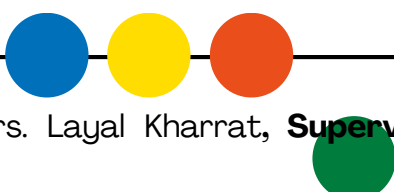
DIRECTORY

25 - 26

CONTACTS

- 
- **Contact person:** Mrs. Mona Assaf, **General Supervisor - Middle and High School**
 - **Reason:** Behavioral issues, Emotional support, Mediation, Discipline questions, Safety concerns, Absences, Suggestions, and feedback related to the Middle and High School.
 - **Email address:** mona.assafbarakat@cpf.edu.lb

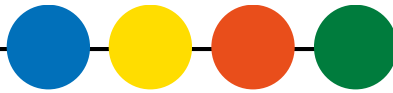
- 
- **Contact person:** Mrs. Celine Fenengi, **Supervisor - Middle and High School**
 - **Reason:** Behavioral issues, Emotional support, Mediation, Discipline questions, Safety concerns, Absences, Suggestions, and feedback related to the Middle and High School.
 - **Email address:** celine.fenenginehme@cpf.edu.lb

- 
- **Contact person:** Mrs. Layal Kharrat, **Supervisor - Middle and High School**
 - **Reason:** Behavioral issues, Emotional support, Mediation, Discipline questions, Safety concerns, Absences, Suggestions, and feedback related to the Middle and High School.
 - **Email address:** layal.kharrat@cpf.edu.lb

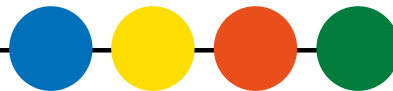
DIRECTORY

25 - 26

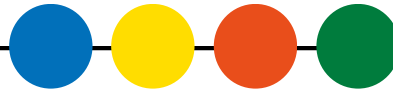
CONTACTS



- **Contact person:** Mrs. Jocelyne Abboud, **Administrative Assistant to the Leadership Team - Responsible of the Sustainable Development Program**
- **Reason:** Requests for administrative documents such as certificates, report cards, calendars, Resources related to SD, SD projects, Questions about integrating SD, Support for ecological initiatives, etc.
- **Email address:** jocelyne.daouabboud@cpf.edu.lb | cpf.montana@cpf.edu.lb



- **Contact person:** Mrs. Joelle Ghsoub, **Accountant**
- **Reason:** Tuition fees, payments, invoices or payment policies, school transportation, cafeteria, etc.
- **Email address:** joelle.ghsoub@cpf.edu.lb | daf.montana@cpf.edu.lb



- **Contact person:** Mrs. Jihane Sayegh, **Administrative Assistant - Primary School**
- **Reason:** Extracurricular activities
- **Email address:** jihane.najemsayegh@cpf.edu.lb

DIRECTORY

25 - 26

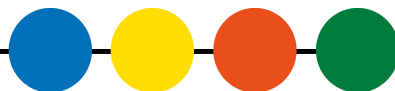
CONTACTS



- **Contact person:** Mr. Jihad Chidiac, **IT**
- **Reason:** Technical support and issues related to the school's communication platforms (Gmail, Pronote, Livreval, Managebac, Classroom), etc.
- **Email address:** it.montana@cpf.edu.lb



- **Contact person:** Mrs. Reine Assaf, **Receptionist**
- **Reason:** General information, Details about events, Appointment requests, etc.
- **Email address:** accueil.montana@cpf.edu.lb

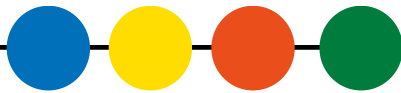


- **Contact person:** Mrs. Jessica Bou Ink, **School Nurse**
- **Reason:** Basic healthcare, Medication management, Allergies and intolerances, Support for students with chronic illnesses, Medical follow-up, Health education, IIP (Individualized Intervention Plan), etc.
- **Email address:** infirmierie.montana@cpf.edu.lb

DIRECTORY

25 - 26

CONTACTS



- **Contact person:** Mrs. Rania Stephan, **Communication and Admissions**
- **Reason:** General inquiries about school communication, Enrollment process, Admission criteria, Preparation for enrollment, School visits, Follow-up on enrollment, etc.
- **Email address:** rania.elghazalstephan@cpf.edu.lb | inscriptions.montana@cpf.edu.lb
- **Direct phone number:** 00 961 70 071 156



- **Contact person:** Mrs. Reine Chahwan, **President of the Parents Committee**
- **Reason:** Parent representation, Participation in school decisions, Support for school initiatives, Communication with the school, etc.
- **Email address:** comite.parents.montana@cpf.edu.lb
- **Direct phone number:** 00 961 3 066 592

